As a third generation Aggie, I grew up hearing about how amazing and supportive the Texas A&M network is. Despite that, I was still nervous and less enthusiastic than my peers when I chose to attend A&M, worried about finding my place. Within a week of classes, I was happily overwhelmed with how many resources were available to incoming students. The university recognizes issues every incoming student faces, and is dedicated to helping students towards success. Provided with opportunities to join organizations, academic assistance and tutoring, and friendly faces in every class, I was quickly put at ease and excited about my next four years as a proud member of the Aggie family.

Ginny Whited ’17
Responsibilities to the Texas A&M Community

Being an Aggie means being united to all members of the Aggie Family through a common bond – the Aggie Spirit. Through this spirit, Aggies take pride in their traditions, develop a strong commitment to the service of others, and aspire to academic excellence. This is an exciting time of exploration, development and growth. Challenge yourself in intellect, spirit, mind, body and character, and make the most of your time at A&M by seizing every opportunity.

Know Why You are Here
As you begin at Texas A&M, explore your reasons for choosing to attend college and determine what you hope to obtain from your experience. Being a college student involves much more than being academically successful. It involves developing into a responsible adult in all facets of your life. The decisions you make will often have lifelong effects. Remember your ultimate goal is to complete your degree.

Know Yourself
Living away from home provides freedom and responsibility. It is your opportunity to show who you are and apply your values to everyday choices and take responsibility for your well-being. College can be both exciting and stressful and it is important to take care of yourself both physically and mentally. Eating well-balanced meals and having a daily exercise routine can help minimize stress.

Know Community Concerns & Take Action
As a new member of our community we expect you to uphold the values of Texas A&M, just like those before and after you. Consider your impact on Texas A&M and how the following items play into maintaining an institution strong in integrity and respect:

- **Academic Integrity**: In addition to the Aggie Code of Honor, the University Student Rules provide guidance to members of our community. These rules are based upon a balance between the rights and responsibilities of individual students and the needs of the community. Cheating, plagiarism or other acts of academic dishonesty diminish the entire process of learning and value of an A&M degree. As a member of the Aggie community, it is your responsibility to understand what constitutes academic dishonesty and uphold your community’s standards. Visit [aggiehonor.tamu.edu](http://aggiehonor.tamu.edu).

- **Alcohol**: As you enter a new environment, it is important to establish and follow personal guidelines about alcohol consumption. While you think about your choices, remember that proper use of alcohol is dictated by state law and Texas A&M University Rules. There are benefits to abstaining from alcohol use. Information and programs regarding alcohol and other drugs are available through Health Promotion at [studentlife.tamu.edu/hp](http://studentlife.tamu.edu/hp).

- **Diversity & Inclusion**: As a major public institution of higher education, Texas A&M University has both an extraordinary opportunity and a special responsibility to create and maintain a climate that affirms diversity of persons as well as diversity of views. Diversity is an indispensable component of academic excellence. A commitment to diversity means a commitment to the inclusion, welcome, and support of individuals from all groups, encompassing the various characteristics of persons in our community. Further information available through the Department of Multicultural Services at [dms.tamu.edu](http://dms.tamu.edu).

- **Drowsy or Distracted Driving**: Road trips are an integral part of college life, and drowsy driving can be a concern. The college student routine often includes many of the risks most commonly associated with drowsy driving crashes such as: sleep loss, driving late night hours and an active lifestyle that restricts sleep. Before hitting the road, make sure to get a good night’s sleep. Cell phone use, especially text messaging, should be limited or avoided to prevent an accident. Some recent statistics on distracted driving: texting while driving is about 6 times more likely to result in an accident than driving while intoxicated; almost 50% of all drivers between the ages of 18 and 24 are texting while driving; and people who text while driving are 23% more likely to be in a car accident.

- **Relationship Violence**: Relationship violence is a pattern of actual or threatened acts that physically, emotionally, or sexually abuse someone in the relationship. Jealousy, constant criticism, threats and repeated broken promises are a few warning signs that a relationship may be abusive. Dating abuse is a pattern of controlling behaviors that one partner uses to get power over the other. Acquaintance rape and sexual assault are also relationship concerns that students should be aware of. Information, education, and support regarding relationship violence or sexual assault are available through the Office of the Dean of Student Life (979.845.3111), Student Assistance Services (979.845.3113 or [sas.tamu.edu](http://sas.tamu.edu)), the Women’s Resource Center (979.845.8784 or [wrc.tamu.edu](http://wrc.tamu.edu)), and Consensual Language, Education, Awareness, and Relationships ([studentlife.tamu.edu/clear](http://studentlife.tamu.edu/clear)).
The Offices of the Dean of Student Life
studentlife.tamu.edu - 979.845.3111

The Offices of the Dean of Student Life strive to enhance students’ opportunities to participate fully in university experiences through information, services, and programs that facilitate responsible life choices and promote awareness of self and community. Each of the program areas within the Offices of the Dean of Student Life has a specific mission, but one common goal: to provide education, outreach, and support to you. Services and programs offered by the Offices of the Dean of Student Life include: Off-Campus Student Services; Gay, Lesbian, Bisexual, Transgender Resource Center; Health Promotion; New Student & Family Programs; Student Assistance Services; Student Conduct; Student Legal Services; Student Media; Women’s Resource Center; and Consensual Language, Education, Awareness, and Relationships (CLEAR).

Supporting YOU
Aggie Bucks Unlimited  
sbs.tamu.edu - 979.845.9406  
Show your Aggie pride with the Aggie Bucks Unlimited debit card, designed exclusively for the Texas A&M University community. Cardholders can make everyday purchases and pay bills at participating retailers and service providers, including online or by phone, on campus and worldwide - and access their cash for free at over 12,500 coast to coast Wells Fargo ATMs, including 15 in Bryan-College Station. Plus, students can use the Aggie Bucks Unlimited debit card for fast access to their financial aid or other refunds from the University when they sign up for direct deposit to a Wells Fargo checking or savings account. To get the card, speak to a Wells Fargo Banker at your New Student Conference or visit any of the six banking locations in Bryan-College Station, including the Wells Fargo Service Center in the General Services Complex.

Aggie Card  
myaggiecard.tamu.edu - 979.845.4661  
Every student is required to have a student ID card. The student ID is a state issued identification card and upon requesting the card the student must provide a valid form of governmental photo identification. ID cards are permanent and students are responsible for maintaining a working ID throughout their career at the University. The Aggie Card is used for residence hall access, registration, fee collection, financial aid disbursement, dining halls, athletic events and recreational sports admittance, and library privileges. There is a fee for replacement ID cards. Students who lose their IDs can report the loss immediately and deactivate their card online at myaggiecard.tamu.edu.

The Association of Former Students  
aggienetwork.com - 979.845.7514  
When you graduate, you will join more than 385,000 Aggies and become a part of the strongest alumni organization in the world – The Association of Former Students. From Fish Camp to Muster, from the Fightin’ Texas Aggie Band to the Big Event, The Association supports Texas A&M University and former student programs that promote the Aggie Spirit and strengthen the Aggie Network. Support for academic scholarships, beloved traditions, Ring scholarships, student activities, the Corps of Cadets, faculty enrichment programs, and former student programs is made possible by the generous annual donations of former students, Aggie parents, Texas A&M faculty and staff, and other active supporters of the Aggie Network. Association donors impact every student who walks the Texas A&M campus. Through The Association’s annual fund, the promise of educational excellence is fulfilled and the Aggie Spirit is passed on to the leaders of tomorrow.

As a student, we encourage you to get involved and begin building your Aggie Network. Your Aggie Network will be a valuable resource throughout your career and for a lifetime. Dedicated staff members in the Campus Programs department are there to assist you while you are a student. Contact them by emailing campus@AggieNetwork.com or calling 979.845.7514. The Association is located in the Clayton W. Williams, Jr. Alumni Center on the corner of George Bush Drive and Houston Street.

When you transition to your new role as a former student, we expect you to stay involved and give back to Texas A&M.
The Campus Ministry Association (CMA) exists to foster mutual respect, personal fellowship and cooperation among the professional religious workers who work with Texas A&M students. The CMA promotes respect for all the religious traditions and views that exist in our university community. Members of CMA are committed to assist, with the University as a partner, in educating the whole person. You may stop in without an appointment to visit with the minister on duty. As a representative of the Campus Ministry Association, individual ministers are respectful of all faiths and can minister to students of all religious traditions. Campus Ministers are also located off campus in their respective places of worship. Many of these are within walking distance of the campus and some provide bus service.

Dining on campus is as simple as a swipe of your Aggie ID Card, so there is no need to carry cash, or deal with credit card fees. Northside residents are just steps away from Sbisa Dining Center which features all-you-care-to-eat style dining. The Sbisa complex is also home to Einstein Brothers Bagels, Smashburger, Papa John’s Pizza and Smoothie King. Corps of Cadets members and students on the Southside of campus are conveniently located close to the Duncan Dining Center, another all-you-care-to eat facility, as well as the MSC upper and lower level food court, Starbucks in the Evans Library and more! All locations accept dining dollars, cash and credit.

Meal plans are accepted at all locations on campus that are operated by University Dining. Special dietary needs can often be accommodated; to find out more, please call or email us to speak with our dietitian.
**Campus Safety**

**Concerned about someone’s behavior? Tell somebody.**

On a college campus sometimes behaviors of concern have gone unreported until a tragedy occurs, then people come forward with bits of information that, in retrospect, may have signaled a larger issue. This information when viewed collectively may be helpful in preventing tragic events and initiating assistance to an individual. Texas A&M University is committed to a proactive approach and needs your help.

As a member of this University community, if you observe any behavior that is concerning, please go to [tellsomebody.tamu.edu](http://tellsomebody.tamu.edu) and provide detailed information on the report form. This report goes to members of the Critical Incident Response Team. This team is comprised of University faculty and staff charged with exhibiting students, faculty, and staff who are exhibiting concerning behavior.

If you are concerned with someone’s behavior, call the following numbers during business hours:

- In reference to student behavior: 979-845-3111 (Offices of the Dean of Student Life)
- In reference to staff behavior: 979-845-3711 (Human Resources – Employee Assistance Program)
- In reference to faculty behavior: 979-845-4274 (Dean of Faculties)
- For all emergencies, please call 9-911 (on-campus phone) and 911 (cell phone or off-campus phone)

**Code Maroon**

Code Maroon is Texas A&M’s Emergency Notification System, and gives the University the ability to communicate health and safety emergency information quickly—by text message, email, KAMU-FM radio, campus cable television, Emergency Alert System radios, computer alerts, classroom alerts, Twitter, and RSS. If you wish to receive Code Maroon notifications by text and/or e-mail messages, you must enroll in Code Maroon at [codemaroon.tamu.edu](http://codemaroon.tamu.edu).

**Emergency Phones**

Strategically placed throughout the campus and campus parking garages are 145 “Blue-Light” emergency phones. By calling 9-911, the user is in immediate contact with Brazos County 9-1-1 system. These emergency phones can also be used to call for local non-emergency assistance such as a campus escort by pressing the “ON” button.

**Escort Services**

Escort services provide added security for walking on campus. The Corps of Cadets Guard Room provides a free escort service from 5p.m. to 7p.m. during the fall and spring semesters only. By calling 979-845-6789, an on-duty Corps representative will meet the person requesting the escort and walk with him or her to most central on-campus locations (residence halls, parking lots, etc.).

**Late Evening Bus Service**

Night service is offered on limited routes during fall and spring semesters from 7:30 p.m. until midnight. Check maps and times at [transport.tamu.edu/busroutes](http://transport.tamu.edu/busroutes).

**Railroad Safety**

The trains that run through College Station do not run on a schedule, so plan extra time if you have to cross the tracks to get to class. Do not stop your vehicle on the tracks while waiting at red lights. Do not try to cross the tracks once the arms are coming down. The arms come down approximately 15 seconds before the train arrives at the crossing. Do not walk on the railroad tracks. They are private property. You will be trespassing. Do not try to jump on the trains, you could be seriously injured or killed.

**University Police Department (UPD)**

[upd.tamu.edu](http://upd.tamu.edu) - 979.845.2345

The Texas A&M University Police Department provides law enforcement and security services to all components of Texas A&M University including the academic campus and a variety of satellite facilities throughout the Brazos County. The department has 144 authorized positions including 74 state-certified Police Officers and 47 Security Officers. The department maintains a fully staffed investigations division, a crime prevention unit, a training division, and a state-of-the-art Emergency Communications Center. The jurisdiction of UPD Police Officers includes all counties in which property is owned, leased, rented, or otherwise under Texas A&M University control. As peace officers, the Department’s police officers have the same authority to detain and arrest as any police officer in the state of Texas.

To provide a safe and secure campus for our students, staff, faculty, and visitors, the department has armed uniformed police officers on patrol 24 hours a day, year round. Unarmed UPD Security Officers work closely with Police Officers by constantly patrolling university properties and staffing fixed posts at some facilities. Any criminal offense, suspected criminal activity, or other emergencies on campus should be reported directly to the University Police by telephone, in person, or by dialing 9-911 from any campus phone or by using one of the 145 emergency blue light telephones located throughout campus and campus parking garages. Residence Hall entrances and campus elevators are also equipped with emergency phones. Upon receipt of the call, the Texas A&M University Police Communications Center personnel can supply information or dispatch officers as necessary. UPD will respond as quickly and safely as possible to any request for assistance, whether it is an emergency or not. Response time is based on current activity and severity of the call. Crimes in progress, alarms, traffic accidents with injuries, and medical assists have a higher priority than other types of calls. If you witness a crime or emergency, promptly report it to the UPD and be prepared to answer questions as accurately as possible.
Career Center
careercenter.tamu.edu - 979.845.5139
The Texas A&M University Career Center provides comprehensive services to assist you in planning your career, gaining work-related experience, seeking admission to graduate and professional school, and securing professional employment upon graduation through Campus Programs, Experiential Education, Employment Services and Professional School Advising. The Career Center is online at careercenter.tamu.edu and located in Suite 209 of the Koldus Building. You can also find the Career Center on Facebook, Twitter, Pinterest, Instagram, Snapchat and on YouTube. Our goal is to assist you every step of the way from freshman year through graduation and as a Former Student.

Campus Programs offers numerous services to assist you in obtaining career-related information, including one-on-one career advising, career-related programs and workshops, panel discussions, and online tools, such as webinars, resume templates, virtual mock interviews, professional networking tools, salary negotiation resources and job sites. A very important service is our Career Coordinator program. Each Career Coordinator serves a specific college or department, providing career advising and developing programs and services that address your particular needs. Career Center staff members can also help you prepare your resume(s) and give you advice about interviewing with prospective employers.

Experiential Education includes the Cooperative Education Program (Co-op), Internships, and Externships. Through Co-ops and Internships, you are employed by industry, business, and government organizations for a summer or semester in positions related to your major and/or career choice for a specific period of time. The AggiExternship program acquaints you with opportunities in your major. It offers you a one-day site visit to a work environment related to your major and the opportunity to interact with professionals in the field.

Professional School Advising offers services to students in all majors preparing for careers in health and law. Professional School Advising staff assist students applying to a variety of programs through one-on-one advising, workshops, panel programs, online tools, assistance in gaining related experience, preparation for the application process, personal statement review and evaluation letter collection.

Employment Services provides assistance to all students, whether you are a graduate or undergraduate student, and whether you are looking for permanent or experiential employment, through on-campus interviewing, electronic resume referral, and job listings entered on the Center’s website. Registering with HireAggies provides you with 24/7 online access to upcoming campus recruiting schedules as well as contact information for employing organizations that actively recruit Texas A&M students. It’s important that you register as early as three semesters prior to your graduation date to begin seeking full-time employment.
Corps Housing
corpshousing.tamu.edu - 979.845.3443

The Department of Residence Life through the Corps Area Housing Office administers on-campus housing for the Corps of Cadets at Texas A&M University. Accommodations for approximately 2,600 students are currently available in 12 halls on the Corps Quad. Members of the Corps must reside in the Corps residence halls unless approved by the Commandant because they are married, living at home with family (in Bryan/College Station), or have prior military service. The Corps Area Housing Office is located in Dunn Hall in Room 090.

Department of Multicultural Services
dms.tamu.edu - 979.862.2000

Texas A&M University has placed the value of diversity at its core and embarked on a Diversity Plan designed to enhance accountability, climate, and equity. The Department of Multicultural Services (DMS) contributes to steady progress toward institutional diversity goals of greater inclusion and academic excellence by positively impacting the campus climate. The department has a mission to provide multiple educational and developmental services for underrepresented populations and diversity education programs that foster inclusive learning environments for all students. DMS supports, advocates for and challenges underrepresented students as they transition, work through the impact of identity development, and are confronted with challenges to their perspectives, as well as educates students and student groups about difference through sensitivity, cultural competence, and inclusive leadership training.

DMS is home to a number of student organizations, many of which support academic, social, cultural, and personal development, as well as opportunities for intentional interaction and engagement. DMS programs and organizations assist students with their transition to Texas A&M University, connect students to campus resources, educate students through practical experiences and foster identity development. The department strives to maintain a welcoming and inclusive environment for all students.

Consensual Language, Education, Awareness, and Relationships (CLEAR)
studentlife.tamu.edu/clear - 979.845.6241

The Consensual Language, Education, Awareness, and Relationships (CLEAR) Office is the newest office in the Offices of the Dean of Student Life. The mission of CLEAR is to create a campus community free of abuse, harassment, and other forms of sexual and intimate partner violence where students enjoy equitable, nonviolent relationships. CLEAR’s programs promote healthy relationships, teach non-violence and equality and foster a respectful and safe environment for all members of the Texas A&M University community by providing prevention education on the topics of sexual assault, sexual harassment, dating violence, domestic violence, and stalking. CLEAR advises one student organization, Student Anti-Violence Educators.
Scholarships & Financial Aid offers many financial solutions to help students pay for their college education. Each year, approximately 72% of students receive some kind of financial assistance to cover their college costs. Students at Texas A&M University received more than $736 million in financial assistance last year through scholarships, fellowships, grants, loans, tuition and fee waivers, on-campus student employment, and assistantships. To get the most money for your education, complete the Free Application for Federal Student Aid (FAFSA) as soon as possible. The FAFSA can be completed online at www.fafsa.gov. Once you complete this application, you may be eligible to receive grants, loans, and work study.

Additional Services
Financial Literacy: moneywiseaggie.tamu.edu
Scholarships: scholarships.tamu.edu
Student Employment: jobsforaggies.tamu.edu
Veteran Services: veterans.tamu.edu

Future Important Dates
FAFSA Available: October 1, 2016 for the 2017-2018 award year
FAFSA Priority Date: March 15
Off-Campus Student Services (OCSS)
ocss.tamu.edu - 979.845.1741
OCSS provides services to all students who live off-campus and attend Texas A&M University. OCSS offers educational programs and services including the following:

Off-Campus Housing Fair
An event occurring each February where students can meet property owners/managers and community service providers to talk about their housing search needs.

AggieSearch
A free web-based search system featuring a roommate search database and community housing information for students needing off-campus housing and/or roommates. Visit aggiesearch.tamu.edu.

Off-Campus Survival Manual
An annual publication which lists apartments, amenities, and tips for successful off-campus living. To obtain a copy of the Off-Campus Survival Manual, come by our office at Student Services at White Creek or visit ocss.tamu.edu.

Gay, Lesbian, Bisexual, Transgender (GLBT) Resource Center
glbt.tamu.edu - 979.862.8920
The GLBT Resource Center is a resource and referral center for gay, lesbian, bisexual, and transgender Aggies and their straight peers. The Center is located in Bizzell Hall, Room 158 and educates campus and community constituencies on GLBT issues through programming about sexual orientation and gender identity/expression, advocacy, leadership, and visibility. The Center also coordinates the following GLBT Resources:

Resource Library
The library holds over 500 books on coming out, relationships, history, religion, family issues, sexual health, education and legal issues. Books may be checked out for two weeks. Magazines, DVD’s, and brochures are also available.

Thursday After Hours
The Center extends its hours to 7 p.m. every Thursday for open discussion of weekly topics, programming opportunities like Speakers Bureau Training, or social experiences such as a game night.

GLBT Speakers Bureau
The Speakers Bureau consists of panelists of lesbian, gay, bisexual and transgender people who speak to audiences about their personal experiences in a question and answer format. The Speakers Bureau seeks new members on a continuous basis. Contact glbt.tamu.edu to learn about becoming a panelist or to schedule a panel for your classroom, residence hall, or student organization (min. 2 weeks’ notice).

GLBT Mentorship Program
Faculty and staff mentors offer support and guidance to lesbian, gay, bisexual, transgender, queer or questioning students. New mentors and mentees are accepted each fall.

Lavender Graduation Celebration
Lavender Graduation Celebration is an annual ceremony conducted on numerous campuses to honor lesbian, gay, bisexual, transgender, and ally students. Lavender Graduation Celebration recognizes LGBTQIAAP students for all of their multiple contributions to the Texas A&M community.

Health Promotion (HP)
studentlife.tamu.edu/hp - 979.845.0280
Health Promotion offers a variety of opportunities for students to focus on leading a healthy life while at Texas A&M University. Three areas of programming are provided: individual consultations, small group presentations, and campus wide health initiatives. Our focus is on quality, effective programming that increases knowledge, teaches skills, and empowers students to make healthy decisions that support their academic success. Services encompass a variety of health topics such as alcohol and/or other drugs, stress relief, time management, and sexual health.
The Texas A&M University student population is comprised of a diverse group of students including more than 5,000 international students from nearly 125 nations. ISS administers a wide variety of services to the international community of Texas A&M University. The mission of ISS is to facilitate international students’ admittance to the United States, to assist international students’ transition to life in the United States and at Texas A&M University, to promote interactions between the U.S. and international populations, and to provide services necessary to meet the special needs of international students. ISS works with students to comply with the immigration laws and regulations.

To facilitate this mission, ISS serves as an information resource for all partners in the international education process, those both on and off-campus. In addition to issuing documents for students to obtain non-immigrant visas to study at the university, the office works with other university departments concerning admissions and enrollment. International students are provided with advice and information regarding immigration, employment, financial issues, medical insurance, adjustment to the U.S., and income taxes.

ISS strives to foster international awareness and an appreciation of all cultures by promoting cultural exchange through activities such as Dinner in a U.S. Home and advising various student organizations. There are more than 65 international student organizations on campus.
**Department of Residence Life**  
reslife.tamu.edu - 979.845.4744

The vision of the Department of Residence Life is to offer Texas A&M University students a world-class on-campus student living and learning experience. The Department provides a welcoming, educational, and sustainable community living environment at the heart of the Aggie experience. Residence Life Staff strive to cultivate an environment where students can create positive memorable experiences and grow both socially and academically.

Residence Life’s goal is to provide students with a comfortable and supportive living environment at a competitive price capitalizing on the advantages of on-campus living such as location, onsite staff, easy access to campus services, and educational programs and activities. Research shows that on-campus resident students have higher grade point ratios, higher retention rates with the University, less average time to complete their degrees, and a higher rate of progress on to graduate and professional schools.

Leadership development is a key opportunity for all on-campus residents. The Department of Residence Life provides numerous opportunities for students to develop skills and share experiences through trainings and programs in an effort to build leaders who are culturally inclusive, confident, resourceful, and effective communicators. Students are encouraged to take advantage of the many opportunities through Department student organizations, staff positions or living learning communities.

Both residence halls and university apartments are available to students at Texas A&M University. On-campus housing is home for more than 11,600 students (including the Corps of Cadets). Students come from diverse backgrounds and interests which leads to a variety of activities in the halls. The most popular events evolve into hall traditions. On-campus housing also has common spaces such as television lounges, leisure areas with pool tables, ping pong tables, and other games and space to study or work in groups. Accommodations are available for students with disabilities. If you have any questions about the residence halls including assignments, facilities, or services, please contact the Housing Assignments Office at 1.888.451.3896, housing@tamu.edu, or visit us online at reslife.tamu.edu.

The Gardens Apartments offers housing for graduate students, married students, students with a dependent child or children, international students, US military veteran students, students who are at least 21 years old, or undergraduate students who have completed at least 30 semester hours or 2 semesters in residence at a 2 or 4 year college. This diversity provides many opportunities for residents to meet other students and families from more than 50 different countries. The staff plans children’s activities and programs for students and spouses throughout the year.

White Creek Apartments provides all full-time undergraduate students with the opportunity to live in a fully furnished apartment. All residents have private bedrooms and share a bathroom with no more than 1 roommate. There is a pavilion area with study and recreation space. Residents at White Creek can choose either a 9 ½ or 12 month contract. There are 1, 2 and 4 bedroom apartment units. The staff plans and facilitates educational and social programming. If you have questions about the Apartment options, please contact us at 979.845.2261 or university-apartments@tamu.edu. You can also visit us online at reslife.tamu.edu/apartments.

**Student Assistance Services (SAS)**  
sas.tamu.edu - 979.845.3113

SAS assist students who may need extra support by providing a central launching pad to connect them with the appropriate guidance, services, and resources across campus and in the community. SAS is a starting point of contact for information or questions about a variety of topics, including:

- Referrals for personal, academic, and community assistance
- Concerning behavior follow-up
- Student Welfare Checks
- Student Absence Notifications
- Silver Taps/student death
- Sexual Violence Response
- Consultation regarding withdrawal from school
- Assistance in coordinating family needs (in the event of an emergency)

SAS is the home of the Critical Incident Response Team (CIRT). With a campus population of nearly 60,000 students, Texas A&M and the Division of Student Affairs realize that crises, or critical incidents, will occur and these crises can have a significant effect on the larger community. To respond to these critical incidents in a timely and effective manner, a team of university administrators and staff are on call 24/7, 365 days a year. The purpose of CIRT is to provide assistance and support to TAMU students involved in or impacted by a critical incident regardless of location. For more information about CIRT please visit studentlife.tamu.edu/sas.cirt.
**Student Business Services (SBS)**  
**sbs.tamu.edu - 979.847.3337**

Student Business Services, on the second floor of the General Services Complex, Suite 2801, is where to go for assistance with tuition and fee bills, loans, Aggie Cards, and much more. If you have a question about a charge on your student account, or when something is due, these are the people to see. Office hours are 8 a.m.-5 p.m., Monday through Friday. Payment Processing hours are 8 a.m.-3 p.m., Monday through Friday.

Student Accounts and Billing Services oversees tuition and fees, maintains student accounts, and applies waivers and exemptions. They also block your record if you don’t pay your bill on time. When you are blocked, you can’t register, drop or add classes, or get a copy of your transcript.

**Billing to a Third Party Sponsor**
If a government agency or organization is paying your fees, or you are entitled to a waiver of fees, Student Business Services can help.

**Texas Guaranteed Tuition Plans**
If Texas Guaranteed Tuition Plan is paying your fees, please email sbs@tamu.edu with the information on your card as well as when you would like to use your Texas Guaranteed Tuition Plan.

Student Business Services is also where to apply for a refund of your $100 general deposit if you do not graduate or if you officially withdraw from the University. If you don’t ask for it back, it remains on file for four years and then is forfeited to a scholarship account.

If you need to make a student account payment you can make a payment online via My Finances within the Howdy Portal. You will also be able to designate your parent or someone else to view and pay your bill through the online payment system. There is also a payment drop-box by the FedEx box located in front of the General Service Complex. Drop check payments here, as long as you do so before 5 p.m. on the due date.

The Student Loan Administration Office administers repayment of any short-term loans. Apply online for short-term loans at [sfai.d.tamu.edu/stlapp](http://sfai.d.tamu.edu/stlapp).

**Refund Delivery**
Texas A&M and Wells Fargo Bank have joined forces to deliver Financial Aid and other refunds to students faster through the University’s refund delivery process. You will receive information from Wells Fargo and the University at your New Student Conference and in your official University email account, which will explain the process for providing your direct deposit information for refund delivery.

**Unclaimed Refunds**
According to federal law, the University is required to return Title IV funds that have not been claimed (i.e. refund check that has not been cashed) within 240 days of issue. These funds will be returned to the appropriate federal financial aid program.

**Good Things to Know**
It is important to keep up with the latest information about due dates, fee charges, and registration policies. The best place to get that information is at the Student Business Services home page at [sbs.tamu.edu](http://sbs.tamu.edu), in the Class Schedule, which you can access at MyRecord in Howdy, or by accessing your TAMU e-mail account. Aggie Answers, found on the homepage, is also a resource for frequently asked questions within a knowledge base that is searchable by keywords. You can also ask SBS questions related to your account through Aggie Answers-Ask a Question. If you keep up with the information provided by these three resources, you should never be canceled for non-payment of tuition and fees.

Returned checks are assessed a financial penalty and should be avoided. Many students come to campus never having had a checking account. You will find that having one is almost a necessity. If you are new to checking accounts, ask your parents or your bank’s customer service department to explain how they work.
Student Counseling Service (SCS)
scs.tamu.edu - 979.845.4427

Students are invited to talk with counselors, psychologists, and psychiatrists about any concerns that affect their academic progress, educational goals, choice of career, personal-social effectiveness or emotional well-being. In counseling, the focus is on assisting students with developing career choice, personal skills; understanding themselves and their concerns; and making decisions and changes that they judge are best for them.

Career Counseling
These programs allow students to increase awareness of their interests, abilities, values, and personality characteristics as they apply to the workplace. Services include computer-assisted career exploration, individual and group counseling, workshops, and educational handouts.

Personal Counseling
Personal counseling is a process that facilitates self-discovery and growth. The Student Counseling Service provides individual, group, and couples counseling for personal concerns that are common among undergraduate and graduate students. Common concerns include communication problems, stress of balancing personal and academic demands, dealing with change, personal growth, grief and loss, relationship issues, eating concerns, multicultural/interracial issues, anxiety, self-esteem, and coping with feelings such as loneliness, depression, anger, and guilt.

Crisis Intervention
Crisis intervention is available for students who have an urgent need for assistance. Students experiencing a crisis may come to the Student Counseling Service anytime the SCS is open. The Student Counseling Service is open 8 a.m. - 5 p.m. Monday through Friday and is located at Student Services at White Creek. At other times students may call the HelpLine at 979.845.2700.

How to Receive Services
All students currently enrolled at Texas A&M University who have paid their fees are eligible for an initial consultation. The determination of what additional services are appropriate will be made at that time based upon need and availability. If you have questions about whether or not you are eligible for services, please contact the Student Counseling Service. There is no fee for consultation or counseling services. SCS provides short-term treatment; those needing long-term treatment will be referred to other appropriate agencies or individuals.

To request an initial appointment, go to “Student Registration” at http://scs.tamu.edu and follow the instructions. Students may do this from their own computer or from a computer in the counseling center. When forms are completed, you will be able to make an appointment that fits your schedule. If any trouble is encountered in the process, please call 979.845.4427 or come to the SCS for assistance. There is a $25 fee for late cancellations or no shows for all appointment types.
Student Health Services (SHS)
shs.tamu.edu - 979.458.8316

Student Health Services is an accredited ambulatory health care provider serving the Texas A&M University student body by providing primary health care services and promoting good health through prevention and education. SHS is located conveniently on-campus near Sbisa Dining Hall and All Faiths Chapel. Office hours are Monday through Friday, 8 a.m. – 5 p.m.

All current students who have paid the SHS fee are eligible to receive services at the A.P. Beutel Student Health Center. Visits to medical care providers, ambulance transport service on campus, consultation with contracted medical specialists, laboratory services, and radiological services are available at a reduced cost.

Good health is important to reach one’s potential in academic, career, and personal goals. A variety of health care services are available to help promote optimal health.

Clinics
Medical Clinic: This clinic provides diagnosis and treatment of short-term, acute illnesses, and on-going health problems. Referrals are made as necessary.

Preventive Medicine
Services include immunizations for students, overseas travel, or employment purposes. Tuberculosis screening is also available. Allergy injections can be given at SHS. The student must provide the antigen and care orders from their allergist.

Women’s Clinic
The Women’s Clinic offers gynecological services, clinical breast exams, contraception counseling and prescriptions, and other services.

Specialty Clinics
A limited number of specialists may be available upon referral by health care providers.

Medical Laboratory
Routine hematological, chemical, and bacteriological diagnostic tests are available in the College of American Pathology (CAP) accredited medical laboratory.

Nutrition Services
A Registered Dietitian is available to help students develop a personal approach to their nutrition needs through individualized nutrition counseling and by providing resources for a healthy lifestyle.

Radiology Services
Radiology offers a variety of diagnostic radiographic procedures, including x-ray and ultrasound. Images of the studies may be provided on CDs for follow-up care.

Pharmacy
Staffed by registered pharmacists, the pharmacy dispenses student prescriptions from SHS providers and personal physicians. Individual counseling on all new prescriptions is provided. Over-the-counter products are also available.

Physical Therapy
Licensed physical therapists provide preventive and rehabilitative services for conditions that affect the muscles, bones, and joints with a prescription from a healthcare provider.

Ambulance Services/EMS
EMS provides ambulance transport service to all students, faculty, staff, and visitors on the Texas A&M University College Station campus 24 hours a day, 365 days a year. If a situation requires an ambulance, call the campus emergency telephone number (9-911 if calling from a campus landline phone; 911 if calling from a cell phone or an off-campus phone).

Dial-A-Nurse
Staffed by registered nurses, Dial-A-Nurse is available 24 hours a day, 365 days a year by calling 979.458.8379. Nurses advise students regarding self-care for minor ailments and over-the-counter medications.

Insurance
Students are not required to have health insurance in order to utilize the services offered at SHS. However, SHS recommends that all students have health insurance. A student may be covered on a parent’s policy or have their own plan. The Student Health Insurance policy endorsed by Texas A&M University is available for purchase online at tamu.myahpcare.com, or by phone at 877.624.7911. SHS will file medical claims for incurred charges to most insurance carriers. There are certain limitations, so please visit our website at shs.tamu.edu/insurance for more information.

Appointments
Walk-in appointments are available, but scheduled appointments are strongly encouraged. To make an appointment, visit us online or call 979.458.8250 between 7:30 a.m. – 4:30 p.m., Monday through Friday.
University Student Rules
student-rules.tamu.edu

Each year the official rules and regulations, known as the University Student Rules, are published on the web. The Student Rules cover both academic and student life regulations. Student Rights and Responsibilities are also included. The rules may be viewed at student-rules.tamu.edu. If you need to view the rules in an alternate format, please contact the Offices of the Dean of Student Life at 979.845.3111. It is each student’s responsibility to know, be aware of, and abide by these rules and regulations. The following address only a few of the student rules.

Hazing

Texas A&M University strictly prohibits hazing. A summary of the definition of hazing as defined in the Texas A&M University Student Rules is, “Any act that endangers the mental or physical health or safety of a student, or that destroys or removes public or private property; and/or assisting, directing, or in any way causing others to participate in degrading behavior and/or behavior that causes ridicule, humiliation, or embarrassment; and/or engaging in conduct which tends to bring the reputation of the organization, group, or University into disrepute for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization; or as part of any activity of a recognized student organization, student group, Corps of Cadets, Corps outfit, Corps unit, or Corps Special Activities. Previously relied upon ‘traditions,’ (including Corps, fraternity/sorority, or any other group or organization activity, practice or tradition) intent of such acts, or coercion by current or former student leaders of such groups, or former students will not suffice as a justifiable reason for participation in such acts. It is not a defense that the person (or group) against whom the hazing was directed consented to, or acquiesced to, the behavior in question.” Students have a responsibility to uphold the Texas A&M University Student Rules. As such, the Texas A&M Student Rule on hazing also states, “Having firsthand knowledge of the planning of such activities or firsthand knowledge that an incident of this type has occurred and failing to report it to appropriate University officials (the Dean of Student Life and/or the University Police Department) is also a violation under this section. Students who are recipients and/or victims of hazing (and who have not perpetrated hazing behavior on others involved in the fact pattern for which they are reporting) and who report the activities to the Dean of Student Life and/or the University Police Department, will not be charged with a violation of the hazing rule.” Hazing is also a violation of Texas state law.

Scholastic Probation

Scholastic probation is a conditional permission for an undergraduate student to continue in the University after he or she has become scholastically deficient. An undergraduate student is scholastically deficient when his or her semester or cumulative grade point ratio is less than 2.00 or when grade point requirements in the student’s major field of study are not met. The department and/or dean of the student’s college can grant conditional permission when analysis of the deficiency indicates that a continuation is in the best interest of the student and the University. The record made by a student while on probation determines whether he or she shall regain good academic standing, granted a continuation on probation, or suspended from the University for scholastic deficiency.

Excused Absences

As outlined in Texas A&M University Student Rule 7, the university views class attendance as an individual student responsibility. Students are expected to attend class and to complete all assignments. Instructors are expected to give adequate notice of the dates on which major tests will be given and assignments will be due. This information should be provided on the course syllabus, which should be distributed at the first class meeting. Students who are requesting an excused absence are expected to uphold the Aggie Honor Code and Student Conduct Code (See Rule 24). Students may be excused from attending class on the day of a graded activity or when attendance contributes to a student’s grade, for the reasons stated in Section 7.1, or other reason deemed appropriate by the student’s instructor. To be excused the student must notify his or her instructor in writing (acknowledged e-mail message is acceptable) prior to the date of absence if such notification is feasible. In cases where advance notification is not feasible (e.g. accident or emergency) the student must provide notification by the end of the second working day after the absence. This notification should include an explanation of why notice could not be sent prior to the class.

If needed, the student must provide additional documentation substantiating the reason for the absence that is satisfactory to the instructor within one week of the last date of the absence. If the absence is excused, the instructor must either provide the student an opportunity to make up any quiz, exam or other graded activities or provide a satisfactory alternative to be completed within 30 calendar days from the last day of the absence.

Harassment and Discrimination

Texas A&M is committed to the fundamental principles of academic freedom, equality of opportunity, and human dignity. To fulfill its multiple missions as an institution of higher learning, Texas A&M encourages a climate that values and nurtures collegiality, diversity, pluralism, and the uniqueness of the individual within our state, nation and world. All decisions and actions involving students and employees should be based on applicable law and individual merit. Texas A&M University, in accordance with applicable federal and state law, prohibits discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, sexual orientation, or veteran status. Individuals who believe they have experienced harassment or discrimination prohibited by this statement are encouraged to contact the appropriate offices within their respective units. Students should contact the Offices of the Dean of Student Life at 979.845.3111.

Alcohol

Individuals must be at least 21 years old to purchase, possess, or consume alcoholic beverages. Texas A&M University is an educational institution dedicated to the pursuit of excellence, the promotion of academic achievement, and the advancement of knowledge. Because of the University’s interest in the intellectual, physical, and psychological well-being of the campus community, it is important that the University take steps to curtail the abusive or illegal use of alcoholic beverages. Educating students about the effects of misuse and use of alcohol will help accomplish these goals.
Resources, Rights, and Options in Cases of Sexual Harassment & Sexual Assault

Sexual harassment is a form of sex discrimination. Unwelcome sexual advances, requests for sexual favors and other verbal, nonverbal or physical conduct of a sexual nature constitutes sexual harassment when this conduct is so severe, persistent, or pervasive that it explicitly or implicitly affects an individual’s employment, unreasonably interferes with an individual’s work or educational performance, or creates an intimidating, or hostile work or educational environment. One huge misconception regarding sexual assault is that most of the time the perpetrator is a stranger. However, research indicates that approximately 2/3 of sexual assaults are committed by someone known to the victim. Sexual assault is an act of violence, which utilizes power and control over another. Tactics may include force, threats, intimidation, or physical violence. Many victims struggle with identifying whether they have been sexually assaulted due to tactics such as manipulation, restraint, victim blaming, and taking advantage of another’s level of intoxication. An individual who has been victimized by a person he or she is familiar with may know that he or she was forced to have sex without her consent or approval, but he or she may not recognize the fact that it was indeed sexual assault. Acquaintance rape is committed by a friend or acquaintance using force, threats, or intimidation. It is an act of violence utilizing power and control over another.

A student who has been a victim of sexual harassment (including sexual misconduct or stalking), domestic violence, or dating violence, whether it occurred on or off-campus, has certain resources, rights, and options available. A student who witnesses, is subjected to, or is informed about incidents of sexual discrimination, sexual harassment (including sexual violence), and/or related retaliation has the option to file a Title IX complaint to the designated official below who handles alleged violations perpetrated by students, faculty, staff, or unrelated third parties. Resources including advocacy, counseling, health and medical services, and legal support are all available at the University. Students may also have access to interim measures (e.g., change in housing, class schedules) that may be needed until the resolution of the complaint. The confidentiality issues surrounding complaints of this nature are supported as fully as possible for all parties involved.

If the alleged offender is a:

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<th>Student (undergraduate, graduate, professional), Student employee</th>
<th>Faculty Employee, Graduate/Postdoctoral student working in Student Affairs</th>
<th>Non-faculty employee, Graduate student/Postdoctoral student working in other areas, Unrelated third party</th>
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<tr>
<td>The official contact is:</td>
<td>Dean of Student Life Bizzell Hall, Rm. 103 College Station, TX 77843 TAMU Mail Stop 1257 <a href="mailto:Studentlife@tamu.edu">Studentlife@tamu.edu</a> 979.845.3111</td>
<td>Dean of Faculties 108 YMCA Bldg. College Station, TX 77843 TAMU Mail Stop 1126 <a href="mailto:DOF@tamu.edu">DOF@tamu.edu</a> 979.845.4274</td>
</tr>
<tr>
<td>Dean of Faculties Policy &amp; Practice Review 750 Agronomy Road College Station, TX 77843 TAMU Mail Stop 1255 <a href="mailto:Employee-relations@tamu.edu">Employee-relations@tamu.edu</a> 979.862.4027</td>
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Step In, Stand Up

At Texas A&M University, we believe sexual violence and sexual assault has no place in our states, cities, universities or our country. Aggies have an unwavering commitment to serving others and protecting each other. We hold ourselves to a higher standard through our core values — like integrity, respect and service. It is up to us — students, faculty, staff and other campus constituents — to step in as active participants to reduce the incidence of sexual assault on our campus, and stand up against sexual violence by starting courageous conversations and sharing information. What harms even one of us, harms us all. Visit stepinstandup.tamu.edu for more information.

Green Dot

Green Dot is one way to learn how to step in and stand up. Green Dot is a comprehensive approach to violence prevention that capitalizes on power of peer and cultural influences. To learn more about Green Dot or to sign-up for a training, please visit greendot.tamu.edu.
Transportation Services
transport.tamu.edu - 979.862.7275

Vehicles parked on campus are required to display a permit, except for those parked in designated visitor’s spaces. To get the best parking available, register online by the July 6, 2016, priority deadline. Parking is at a premium on Texas A&M’s campus and often the available parking may not be immediately adjacent to your building or facility. For more information about parking permits or to view the Parking Rules and Regulations, visit Transportation Services online at transport.tamu.edu/parkingreg. The university operates an on-campus transit system that can be used by anyone on campus, fare-free. This is the quickest and most efficient mode of transportation for students who want to move about the campus. During the fall and spring semesters, regular on-campus transit service runs Monday through Friday, from approximately 7 a.m. to 7:30 p.m., with reduced service until midnight and limited route weekend service from 9:00 a.m. until 5:00 p.m. Bicycles are a great way to get to, from, and around campus. Bike services include registration, the bike lease program, borrow-a-bike, summer bike storage and maintenance stations. For more information visit transport.tamu.edu/bicycles. Don’t have a car? There are plenty of alternatives including carshare, rideshare, and break/weekend shuttles to major Texas cities. For more Alternative Transportation options, visit transport.tamu.edu/alternative.

On-Campus Residents
If you register for parking prior to receiving your housing assignment, you will have an opportunity in July to make final changes to your parking (to match your housing assignment) without jeopardizing the priority of your request. Registration reminder communications will be sent to your Texas A&M email account.

Permit registration recommendations for on-campus resident students:
- North area halls: Recommended – Lot 30 and NSG (Northside Garage)*
- South area halls: Recommended – Lot 40 and SSG (Southside Garage)*
- Gardens I & 2: Recommended – Lot 99
- White Creek Apartments: Recommended – Lot 122*

*Customers may select one pair of residential parking facilities only, either north area facilities or south area facilities, but not both.
Resident students should select West Campus Garage as their last option and should not select Lot 100 since overnight parking is not allowed.

Annual Parking Permit Rates
Student Lot $292.00
Garages $471.00
Night $93.00 (valid 5 p.m. – 6 a.m.)
Motorcycle $93.00

Off-Campus Students
For students who live off-campus, the university operates an off-campus transit system that serves most of the major apartment complexes and housing areas in College Station, as well as the Blinn College Campus. All transit services are included in student registration fees and do not require a bus pass, however, passengers must present a TAMU, Blinn or Brazos Transit District ID. This off-campus transit service operates Monday through Friday, from 7 a.m. until 8 p.m., with reduced service until midnight and weekend service from 9 a.m. until 5 p.m. More detailed information and maps are available online at transport.tamu.edu/busroutes.
Veteran Services & Resources  
aggieveterans.tamu.edu - 979.845.3161

At Texas A&M University, we are proud of our rich military heritage. We also take great pride in our standing as a national leader in service to our students who are veterans, active duty, reserve/National Guard, military dependents, and survivors. Texas A&M University is committed to serving well those who have served through a uniquely collaborative support network which provides personalized resources and services. Our two offices, the Veteran Services Office and the Veteran Resource and Support Center, have a unique and powerful relationship that is specifically designed to facilitate your transition to our nationally ranked campus so you can achieve your educational goals.

The Veteran Services Office provides services and support for all of your Veteran Affairs and State of Texas educational benefits. In addition to certifying your benefits, they can answer questions and provide assistance with financial aid and scholarships. The Veteran Services Office is located in the Pavilion, Room 205. Call us at 979.845.8075, visit veteran.tamu.edu, or email veterans@tamu.edu.

The Veteran Resource & Support Center serves the needs of all military affiliated students on campus and prospective student veterans with uniquely tailored campus and community resources, programs and networks. The Veteran Resource & Support Center is in Suite 112 of the Koldus Building. Contact them at 979.845.3161, visit aggieveterans.tamu.edu, or email aggievets@tamu.edu.

These offices supplement other campus units with special emphasis on the transition and retention of military affiliated students. Both offices maintain productive relationships with other offices, agencies, and programs throughout Texas A&M and the Bryan/College Station Community in order to best respond to veteran needs and to provide resources. We work to proactively address needs presented by the veterans on our campus through campus-wide programming. We are here to serve you and link you to the rest of campus. We are proud of your service to our country and are ready to serve you while you’re pursuing your education.

Women’s Resource Center (WRC)  
wrc.tamu.edu - 979.845.8784

The WRC provides services to both women and men attending Texas A&M in order to promote gender equality and enhance the campus climate for women. WRC presentations and programs cover topics related to women’s leadership and equity. The WRC houses a student organization, has a lactation suite available to new mothers, produces a newsletter twice a semester, offers three internship opportunities, and has numerous resources listed on our website. WRC coordinated events include:

Breastfeeding Welcomed Here Campaign
As a part of the WRC’s mission to make education more accessible to women, we have compiled a list of campus buildings which offer spaces for lactating mothers to breastfeed their children or pump. Locations can be found on the WRC website or the Aggie Map.

WRC Book Club
Book Club discussion groups are open to all Texas A&M University students, and are led by TAMU faculty who select books published in their field of study.

Elect Her
Aggie Women Win: This program encourages and trains college women to run for student government and future political office. During this one-day, 6.5-hour training, participants practice hands-on campaign skills, hear from inspiring local and state speakers, and discuss research on women in government.

International Women’s Day Conference
The aim of this evening conference is to bring awareness to the struggle women face internationally as well as to celebrate and empower women from all cultural backgrounds. The conference is held during Women’s History Month in March.

Start Smart Salary Negotiation Workshops
These workshops are open to all Texas A&M University students and are offered in collaboration with the Career Center. The workshop teaches college students preparing to enter the job market about the gender pay gap, including its personal consequences; how to quantify the market value of their education, skills, and experience; how to conduct objective market research and determine a fair target salary; and how to create a strategic pitch and respond to salary offers.

Women’s History Month Calendar
This calendar is published each March to highlight campus events related to Women’s History Month in March. Program submissions are solicited from university student organizations, departments, and colleges in early February.

Women’s Progress Awards
The Women’s Progress Awards honor Texas A&M University students, staff, faculty, and administrators who encourage and promote sensitivity to and awareness of issues that relate to women. The Awards are given out during the Accountability, Climate and Equity (ACE) Awards in April.

American Association of University Women
The mission of American Association of University Women at Texas A&M (AAUW) is to promote female leadership on Texas A&M University’s campus while raising awareness about issues that affect women on a global and national level. The major goals of American Association of University Women at Texas A&M are to provide leadership skill training for both undergraduate and graduate Aggie women; to create opportunities for women’s leadership and involvement on campus as well as volunteer to help women in the community; and to plan and execute multiple campus-wide events.